

ARTHUR TOWNSHIP BOARD MEETING MINUTES SEPTEMBER 3, 2019 7:00 PM

Township Hall 3031 S. Athey Ave, Clare, MI 48617

Meeting called to order by Supervisor Schunk with the Pledge of Allegiance.

ROLL CALL: Present: Erma Kleinhardt, Lee Schunk, Anna Sharp, Andrew Verhage.

AGENDA: Added discussion of appointing replacement trustee and sexton, changing Road Fund savings account.

NOTE OF THANKS was given by Lee Schunk thanking Lamar Gunden on behalf of the Board and township for his many years of service to the residents as a trustee.

PUBLIC COMMENT / GUEST SPEAKERS: Mark Fitzpatrick gave an update on County budget that was passed, noting budget cuts across the board and the desire of the County Board to prepare multi-year budget plans.

APPROVAL OF MINUTES: August 5, 2019 regular meeting minutes and special meeting minutes from August 11, 2019 public hearing approved with spelling correction to regular meeting minutes.

FINANCIAL REPORTS: Monthly report on all bank account activity and projected general fund balance with current encumbrances. Expected fund balance sufficient to pay July payroll but still too low to pay all of August payroll. A Profit & Loss statement was presented with the journal entries for August.

ACCOUNTS PAYABLE: \$6,814.56 in general fund payables were presented, which included paying the remainder of the Foster-Swift billing, which is possible due to a donation for Fire District legal expenses by Husky Metal Roof. Checking account balance was deemed sufficient to also pay the assessor for August and the remainder of the July payroll. Schunk motioned for approval for the payments. Verhage seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Sharp -yes, Verhage -yes. Carried.

UNFINISHED BUSINESS:

- **Website update** – Deputy Clerk LaRose noted that content is available (Arthurtownshipmi.com) including PDF's of minutes, township calendar and meeting dates, garbage pickup contact number and information, cemetery rules, the complete zoning ordinance book and phone numbers of officers.
- **Fire District Contract with Harrison** – attorney Laura Genovich will finish negotiations soon.
- **Sexton** – Jeffery Smith spoke with board re possibility of his taking on sexton role.
- **Additional operating millage ballot proposal** - the resolution with ballot language for a 1.5 mill two year levy was delivered to the county clerk and will be on the November 5th election.
- **Resolution 19-20 – 131 was presented**, limiting hall rental to township residents and establishing a required security deposit of \$150 and daily rental fee of \$75 or \$100 including 4 hours the day prior. Motion to adopt was made by Schunk, seconded by Kleinhardt. Roll call: Kleinhardt -yes, Schunk -yes, Sharp -yes, Verhage -yes. Supervisor declared resolution carried.

NEW BUSINESS:

- **Resolution 19-20 – 130 was presented**, increasing sale price of lots and \$50 transfer charge as well as increases to opening/closing and foundation charges. Motion to adopt was made by Schunk, seconded by Sharp. Roll call: Kleinhardt -yes, Schunk -yes, Sharp -yes, Verhage -yes. Supervisor declared resolution carried.

ARTHUR TOWNSHIP BOARD MEETING MINUTES September 3, 2019 continued

- **Motion was made by Verhage to approve the Treasurer to have the Road Fund Savings account changed** to a checking account to save on cashier check charges. Schunk seconded. Voice vote: all "ayes". Motion carried.
- **A special meeting was called for 9/17/19 to accept applications and appoint a new trustee.**

PUBLIC COMMENT: Opportunity was given for public comment.

MEETING ADJOURNED AT 8:29 p.m.

Submitted by Andrew Verhage, Clerk

Arthur Township, Clare County

Resolution Number 19-20 – 131

Whereas , the Township Board of Arthur Township wishes to revise the policy for hall rental;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Arthur Township, Clare County, approves the attached form and policy for rental of the township hall to be effective immediately.

Motion made to adopt by Lee Schunk. Seconded by Kleinhardt.

Upon roll call vote the following voted:

“Aye”: Erma Kleinhardt, Lee Schunk, Anna Sharp, Andrew Verhage “No”: none

The Supervisor declared the resolution adopted.

I, Andrew Verhage, the duly appointed and acting Clerk of Arthur Township, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular meeting of the Board held on September 3, 2019, at which meeting a quorum was present; and that this resolution was ordered to take effect immediately.

Arthur Township, Clare County

Resolution Number 19-20 – 130

Whereas , the Township Board of Arthur Township wishes to establish revised prices for cemetery plots, burial services and headstone foundation;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Arthur Township, Clare County, approves the following prices.

CEMETERY LOTS \$400 per lot (2 burial sites) for residents and Taxpayers of Arthur Township

\$600 per lot (2 burial sites) for former residents of Arthur Township

\$50 per transfer of a plot from an original purchaser to a qualified assignee

Lot purchase rates will go into effect as of October 1, 2019, the transfer rate immediately.

CEMETERY BURIALS Summer, April 1 to November 30 grave opening/closing:

Vault \$500, Cremains with vault \$250, Cremains \$150, Baby casket \$200

Winter, December 1 to March 31 grave opening/closing:

Vault \$750, Cremains with vault \$350, Cremains \$250, Baby casket \$300

Burials on weekends or holidays will be \$100 additional charge

MONUMENTS AND FOUNDATIONS

Foundations to be a minimum of 2 inches larger on all four sides than the dimensions of the headstone. Full payment of \$.30 per square inch is expected at the time of the foundation request.

Motion made by Lee Schunk. Seconded by Anna Sharp. Upon roll call vote the following voted:

“Aye”: Erma Kleinhardt, Lee Schunk, Anna Sharp, Andrew Verhage “No”: none

The Supervisor declared the resolution adopted.

I, Andrew Verhage, the duly appointed and acting Clerk of Arthur Township, hereby certify that the foregoing resolution was adopted by the Township Board by a roll call vote at a regular meeting of the Board held on September 3, 2019, at which meeting a quorum was present; and that this resolution was ordered to take effect immediately except as noted above.

RENTAL AGREEMENT

FOR THE USE OF THE ARTHUR TOWNSHIP HALL 3031 S. Athey Ave., Clare, Michigan 48617

989-386-5305

Group/Lessee Name _____

Address _____ City _____ Zip Code _____

Person responsible for keys/contact _____ Phone _____

Date of Rental Event _____ Time: From _____ To _____

Purpose of Rental Event _____

Lessee signature (denotes acceptance of terms) _____

Township Representative _____ Date _____

1. FULL PAYMENT: All checks should be made payable to Arthur Township. The rental fee and deposit are due the day of the event. Any deviation in this procedure is subject to Township discretion. The security deposit will be refunded after the function providing no damage has occurred. Rental fees are not refundable.

2. AGREEMENT: The lessee shall indemnify the Township and insurers, from any and all damage, cost or expenses, including attorney's fees, by any person or entity in law or equity that may at any time arise, be claimed, or be set up because of damages to property, bodily or personal injury caused in any manner by the lessee's use of the premises in conjunction with this agreement to the extent such damages, costs or expenses are caused by any act or omission of the lessee, or its agents, employees or contractors. If lessee fails to pay any fees or monies due, then lessee agrees to pay all costs, fees and attorney fees associated with the collections of those debts. All Township Ordinances apply to this application. The lessee shall agree to pay for any damage exceeding the original deposit amount. Arthur Township is not responsible for any lost or stolen property. No alcoholic beverages or smoking are permitted on Township premises.

3. SECURITY DEPOSIT: There shall be a security deposit paid in cash or check to be held by the Township as security of all terms and provisions of this agreement. **The rental and security checks must be issued separately.** Upon full performance of the lessee of all the obligations due under the agreement and as stated in the Rental Policies, the security deposit will be returned. The security deposit does not bear interest. The primary reason for retaining the security deposit is to make sure that the lessee returns the Township facility to its original condition prior to the use of the facility. Any breach of any terms and provisions of this agreement may result, at the discretion of the Township, in the complete forfeiture of the security deposit. In addition, the forfeiture of the security deposit shall not prevent the Township from taking any legal action that may be necessary to recover any costs and damages incurred as a result of the lessee's use of the Township facility.

4. ALL MICHIGAN LAWS WILL BE FOLLOWED AND OBEYED.

<u>RENTAL FEES</u>	<u>RESIDENT</u>	<u>SECURITY DEPOSIT</u>
Daily rental	\$75.00	\$150.00
Include up to 4 hours day before	\$100.00	\$150.00

Any charges for rental times not shown above or other exceptions shall be subject to Township discretion.