

ARTHUR TOWNSHIP BOARD MEETING MINUTES JULY 1, 2019 7:00 PM

Township Hall 3031 S. Athey Ave, Clare, MI 48617

Meeting called to order by Supervisor Schunk with the Pledge of Allegiance.

ROLL CALL: Present: Erma Kleinhardt, Lee Schunk, Lamar Gunden, Anna Sharp, Andrew Verhage.

AGENDA: Accepted as written.

PUBLIC COMMENT / GUEST SPEAKERS: Mark Fitzpatrick gave an update on County Commissioners meeting. Voters should let commissioners know of their opinion on whether the road commission should be expanded to five or disbanded entirely.

APPROVAL OF MINUTES: June 3, 2019 regular meeting minutes and special meeting minutes from June 17, 2019 public hearing approved with spelling correction to public hearing minutes.

FINANCIAL REPORTS: Monthly report on all bank account activity and Summary General Fund Balance sheet and month of June transaction list reports were presented and accepted.

ACCOUNTS PAYABLE: \$16,900.66 in payables was presented. Invoices from Foster-Swift legal firm and from Professional Grad mowing were postponed. Supervisor will contact Professional Grade to clarify correct dates of mowing and clean up and obtain a corrected invoice. It was agreed that the township property and liability insurance would be paid on a monthly basis instead of annual. Schunk motioned to approve payments totaling \$8,880.12, which included board pay for May and June, Lingo, bond insurance, Hoerauf legal fees, Howard Accounting, election inspector training pay, reimbursement for flash drives and the monthly amount for insurance. Sharp seconded. Roll Call: Kleinhardt -yes, Schunk - yes, Gunden -yes, Sharp -yes, Verhage -yes. Carried.

Verhage motioned to appoint Janice La Rose as deputy clerk. Gunden seconded. Voice vote unanimously carried the motion.

UNFINISHED BUSINESS:

- **Website update – tabled.**
- **Recovery of IRS loss by township** – may be able to recover up to \$750 on current policy, but there are potential consequences that need to be considered at a later date.
- **Sexton and cemetery policies** – A thorough review of the current ordinance and fees is warranted, and will be done in a specially scheduled workshop.
- **Treasury Department interactions** – sent a copy of the Foster-Swift invoice with request to have state cover it, also sent a formal request for the state to provide an audit of 2018 at no charge. The urgency of our financial situation was reiterated to Eric Cline.
- **Copy of signed contract with Foster-Swift** – will be given to the clerk for filing.
- **Fire District Resolution 19-20 126:** Verhage read the resolution creating the tax roll for the fire special district and setting the date of the public hearing and motioned for its approval. Sharp seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes, Verhage -yes. Carried. Notice will be sent to property owners and published in the paper for a July 15th public hearing.

NEW BUSINESS:

- **Verhage motioned to change the lock sets on the outer and office doors of the hall, to use one key for the outer door and a separate key for the office.** Kleinhardt seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes, Verhage -yes. Carried.

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- **Chairs/table/hall use policy & use of township trash bin** - updated policy will be discussed at the workshop on the cemetery policy review.
- **Sharp motioned that the township establish a policy** to request that taxpayers who wish to receive a tax receipt on tax payments that are mailed in be required to enclose a self-addressed stamped envelope in with their payment. Gunden seconded. Roll Call: Kleinhardt -yes, Schunk - yes, Gunden -yes, Sharp -yes, Verhage -yes. Carried.

PUBLIC COMMENT: Opportunity was given for public comment.

MEETING ADJOURNED AT 8:35 p.m.

Submitted by Andrew Verhage, Clerk



Approved as corrected
for spelling. 8/5/19

TOWNSHIP OF ARTHUR

**SPECIAL ASSESSMENT DISTRICT FOR FIRE PROTECTION SERVICES FROM
THE CITY OF HARRISON FIRE DEPARTMENT**

RESOLUTION 19-20 126

**FILING OF SPECIAL ASSESSMENT ROLL FOR SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING**

At a regular meeting of the Township Board of the Township of Arthur, held on the 1st day of July, 2019, at 7:00 p.m.

PRESENT: Lee Schunk, Erma Kleinhardt, Lamar Gunden, Anna Sharp, Andrew Verhage

ABSENT: None

The following Resolution was offered by Andrew Verhage and seconded by Anna Sharp.

WHEREAS, the Township wishes to provide fire protection to its citizens through firefighting personnel, vehicles, and equipment; and

WHEREAS, the Township lacks any fire department, firefighting personnel, vehicles, or equipment, and desires to receive fire protection services ("Services") from the City of Harrison, contingent upon negotiation and execution of a mutually acceptable service contract; and

WHEREAS, the City of Harrison owns and maintains a Fire Department with firefighting personnel, vehicles, and equipment, and is willing and able to provide Services within the Township, contingent upon negotiation and execution of a mutually acceptable service contract; and

WHEREAS, the Township lacks sufficient general funds or other revenue to fund a fire service contract with the City of Harrison; and

WHEREAS, the Township wishes to defray the cost of providing fire protection through its service contract with the City of Harrison by establishing a special assessment district pursuant to Act 33 of 1951, as amended, MCL 41.801 *et seq.*; and

WHEREAS, the Township Board has received an estimate of the cost for the Services from the City of Harrison; and

WHEREAS, the Township Board resolved its intention to proceed with establishing a special assessment district and set June 17, 2019, for a public hearing; and

WHEREAS, after notice was duly given by publication and by first class mail, the Township Board held a public hearing on June 17, 2019, at the Township Hall in the Township at which the Township Board heard and considered objections to the proposed Services, the designated special assessment district, and all other matters related to the Services; and

WHEREAS, following that public hearing, the Township adopted a resolution determining the "Special Assessment District for Fire Protection Services from the City of Harrison Fire Department" (the "District") and directing the Township Assessor to prepare a Special Assessment Roll for the District; and

WHEREAS, the Township Assessor has made and certified a special assessment roll for the parcels located in the District and has reported the special assessment roll to the Township Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The special assessment roll for the District (the "Special Assessment Roll"), as reported to the Township Board by the Township Assessor, attached hereto as Exhibit A, shall be filed in the office of the Township Clerk and shall be available for public inspection during the normal working hours of the Township office.

2. The Township Board shall hold a public hearing at a regular meeting of the Township Board on July 15, 2019, at 7:00 p.m., at the Township Hall in the Township to review the Special Assessment Roll and hear any objections to it.

3. The Township Board directs the Township Clerk to give notice of the time, date and purpose of the hearing, by first class mail, to each record owner of, or party-in-interest in, real property within the Township whose name appears upon the last Township tax assessment records, at least ten days before the date of the hearing. Additionally, the Township Clerk shall cause to be published a Notice of Public Hearing in a newspaper of general circulation within the Township a total of at least two times prior to the hearing. The first publication shall be at least 10 days prior to the time for the hearing, and a proof of publication of such notice shall be filed with the Township Clerk.

4. The form of the notice of hearing to be published shall be substantially as set forth in Exhibit B, with such modifications as are deemed necessary by the Township Manager to ensure that notice is provided to property owners within the District.

5. All actions heretofore taken by Township officials, employees and agents with respect to the special assessment are hereby ratified and confirmed.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and the same are hereby rescinded.

STATE OF MICHIGAN)
COUNTY OF CLARE)

I, the undersigned, the duly qualified and acting Township Clerk for Arthur Township, Clare County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy

of certain proceedings taken by the Township Board of Arthur Township at a regular meeting held on the 1st day of July, 2019.

Andrew Verhage
Andrew Verhage, Arthur Township Clerk