

ARTHUR TOWNSHIP BOARD MEETING MINUTES JUNE 3, 2019 7:00 PM

Township Hall 3031 S. Athey Ave, Clare, MI 48617

Meeting called to order by Supervisor Schunk with the Pledge of Allegiance.

**ROLL CALL:** Present: Lamar Gunden, Erma Kleinhardt, Lee Schunk, Anna Sharp. Absent: Brenda Poet

Motion by Gunden to accept resignation of Brenda Poet as Clerk, seconded by Schunk. All ayes, carried.

Motion by Schunk to appoint deputy clerk Andrew Verhage to take minutes, seconded by Gunden. All ayes, carried.

Motion by Schunk to appoint Andrew Verhage to open clerk position as of 6/3/19 until the next elected clerk takes office, seconded by Sharp. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Motion carried (Verhage unable to vote until sworn in).

**AGENDA:** Special Fire Protection District added to agenda as new business.

**GUEST SPEAKERS:** Mark Fitzpatrick gave an update on County Commissioners meeting.

**APPROVAL OF MINUTES:** May 6, 2019 regular meeting minutes and special meeting minutes from May 20, 2019 approved as submitted.

**FINANCIAL REPORTS:** Monthly report on all bank account activity and May Profit and Loss reports were presented and accepted.

**ACCOUNTS PAYABLE:** Invoices from Clare Co Cleaver, MI Election Resources, MTA and mileage and hours worked by deputy clerk presented, totaling \$1,174.36. Sharp motioned to approve payment, Gunden seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried.

**CORRESPONDENCE:** Estimate for purchase of fire extinguishers for the hall to bring township building up to code was presented, action tabled for later date.

**UNFINISHED BUSINESS:**

- **Replace Zoning Administrator and Sexton.** Schunk motioned to appoint Javian Coats as Zoning Administrator, seconded by Gunden. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried. Action on appointment of a sexton was tabled.
- **Bids for lawn care for 19-20:** Bid from Lake State was received at a higher rate than current service by Professional Grade LLC lawn service. Waiting on new bid from Professional Grade.

**NEW BUSINESS:**

- **Schunk motioned for Board to withdraw previous motion made May 6, 2019** by board to set a fire district under PA188, which had not yet been printed and assigned a resolution number, seconded by Sharp. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried.
- **Schunk motioned for Board to adopt resolution to set a special fire district under PA 33,** as drafted by township attorney Laura Genovich, to be numbered **19-20 124**. Seconded by Sharp. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried. Notice of a public hearing on June 17, 2019 regarding the district to be sent to property owners on tax roll and publication of notice in the Clare County Cleaver will be made by June 7.
- **Schunk motioned to spend up to \$50 for hosting of township web page,** Gunden seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried. **Motion made by Schunk for the Board to get a bank debit card** for the Chemical Bank general fund account, to be used for township purchases requiring electronic payment as needed. Sharp seconded. Roll Call: Kleinhardt -yes, Schunk -yes, Gunden -yes, Sharp -yes. Carried.

ARTHUR TOWNSHIP BOARD MEETING MINUTES JUNE 3, 2019 continued

**PUBLIC COMMENT:** Opportunity was given for public comment.

**MEETING ADJOURNED AT 8:10 p.m.**

*Andrew Verhage*  
Submitted by Andrew Verhage, Clerk

*Approved 7/1/19*